



SAN JACINTO COUNTY

On-Site Sewage Facility Permitting
1 State Hwy. 150, Room 3 Coldspring, Texas 77331
Phone: (936) 653-3823 Fax: (936) 653-5290

The property owner/applicant must pay a permit application fee for an OSSF permit application when the completed application is turned into the permit office.

PLEASE ALLOW 7- 10 BUSINESS DAYS FOR PROCESSING

RESIDENTIAL PERMIT FEE: \$300.00
COMMERCIAL and/or OTHER PERMIT FEES \$410.00

The applicant is required to contact a Site Evaluator for a site and soil evaluation to determine the soil class. **The site drawing MUST BE TO SCALE when submitted and must include structures, trees, ponds, lakes, easements, water wells, property lines and street names. If the Site Drawing is NOT TO SCALE, the permit application will be REJECTED.**

If a sub surface (In Ground) system is suitable, you are required to submit a system design drawing to scale of your proposed septic system with this application for approval. **You are required to submit a Landscaping Plan.**

If an Aerobic or Special Design system is required, you will need to submit a design drawing by a Registered Sanitarian (RS) for approval by the Inspector. **An Affidavit to the Public containing the legal description must be filled out and notarized, then filed with the San Jacinto County Clerk's Office. A fee of \$21.00 is required at the Clerk's Office. A copy of the filed Affidavit must be included with the application. YOU MUST SUBMIT A LANDSCAPING PLAN AND A MAINTENANCE CONTRACT SIGNED BY YOU (THE PROPERTY OWNER) AND THE MAINTENANCE COMPANY OR YOUR APPLICATION WILL BE REJECTED!**

Submit all completed paperwork to the (OSSF) On-Site Sewage Facility permitting office at the San Jacinto County Court House Room 3. You will receive written notice of authorization to construct from this office within ten (10) days. You **MUST** notify the inspector **BEFORE** you begin installation

CHECK LIST

SUB-SURFACE SYSTEM	AEROBIC OR SPECIAL DESIGN
Application <input type="checkbox"/>	Application <input type="checkbox"/>
Site/Soil Evaluation <input type="checkbox"/>	Site/Soil Evaluation <input type="checkbox"/>
Drawing <input type="checkbox"/>	Drawing by R.S. <input type="checkbox"/>
Landscaping Plan <input type="checkbox"/>	Landscaping Plan <input type="checkbox"/>
	Maintenance Policy <input type="checkbox"/>
	Affidavit to the Public <input type="checkbox"/>

Applicant or Installer must notify the Inspector three (3) days prior to the start of installation and set a date and time for a final inspection. The system is NOT permitted to use until the final inspection is passed and you receive a letter of approval of use from this office. **If a re-inspection is required, the re-inspection fee must be paid in advance to this office by the installer before a re-inspection can be scheduled. Re-inspection fees are:**

Residential \$105.00
Commercial and/or other \$205.00

INCOMPLETE PERMIT PACKETS WILL NOT BE PROCESSED!

San Jacinto County On-Site Sewage Facility Permitting
1 State Hwy 150, Room 3
Coldspring, Texas 77331

Residential Permit Fee: \$300.00
NON residential Fee \$410.00

New Installation Modification

GRDP Number _____ Application Number _____ Date _____ Amount _____

Name of Applicant: _____ Last _____ First _____ Middle _____

911 Address: _____ City _____ State _____ Zip _____ Precinct _____

Mailing Address (if different) _____

City _____ State _____ Zip _____

Home Phone _____ Mobile Phone _____ Alternate Phone _____

Legal Description: _____ Subdivision/Survey _____ Section _____ Block _____ Lot _____

Directions to Property _____

Water Source Public Private Residential Commercial/other
Single or Multi Family Dwelling (specify) _____

Type of Construction _____
Existing
New building
Addition to building
Mobile Home
Commercial/other

Note to installer: Please furnish the following information, if possible:
Latitude _____ Longitude _____

Authorization is hereby given to San Jacinto County or their agent to enter upon the described property for the purpose of evaluating the On-Site-Sewage Facility or for reasons consistent with the water quality programs of the Texas Commission on Environmental Quality (TCEQ).

Signature of Applicant _____ Date _____

MUST BE SIGNED AND DATED OR APPLICATION WILL BE REJECTED

**ON-SITE SEWAGE FACILITY SITE/SOIL EVALUATION
REQUIRED FOR ALL PERMIT APPLICATIONS**

Owner's Name _____ Application Number _____

911 Address _____

Name of Site Evaluator _____ License Number _____ Date Performed _____

At least two (2) soil evaluations must be performed on the site at opposite ends of the proposed area. Please show the results of each soil evaluation on separate tables. Locations of soil evaluation must be shown on the "Site Drawing". For subsurface disposal, soil evaluation must be performed to a depth of two (2) feet below the proposed excavation depth. For the surface disposal, horizon must be evaluated.

Soil Classification _____ Soil Boring Number _____

Depth	Textural Class	Structure	Water Table	Restrictive Horizon	Comments
1					
2					
3					
4					
5					

Depth	Textural Class	Structure	Water Table	Restrictive Horizon	Comments
1					
2					
3					
4					
5					

Based on our experience with on-site wastewater technology and the soil classes and texture, we submit this site and soil evaluation based on the soil conditions at this site, this day. We do not guarantee the proper functioning of the on-site sewage facility.

Print Name of Site Evaluator _____ Date _____

Signature of Site Evaluator _____ Phone Number _____

MUST BE SIGNED AND DATED OR APPLICATION WILL BE REJECTED

SITE DRAWING
Not required if site drawing is on R.S. or PE Design

Applicant _____ Phone _____ Application Number _____
Address _____ City _____ Zip _____
Site Evaluator _____ Phone _____

SCHEMATIC OF LOT OR TRACT
Must be included or site drawing will be rejected

Compass North, adjacent streets, property lines, dimensions, location of buildings, easements, water lines, and other structures. Location of existing or proposed water wells within 150 feet. Indicate slopes, soil borings, natural drainage, or proposed drainage ways and water impoundment areas.

SITE DRAWING

FEATURES OF SITE AREA

	<u>YES</u>	<u>NO</u>
Presence of 100-year flood zone	<input type="checkbox"/>	<input type="checkbox"/>
Presence of upper water shed	<input type="checkbox"/>	<input type="checkbox"/>
Presence of adjacent ponds, streams, water impoundments	<input type="checkbox"/>	<input type="checkbox"/>
Existing or proposed water wells	<input type="checkbox"/>	<input type="checkbox"/>
Organized sewage service available	<input type="checkbox"/>	<input type="checkbox"/>

**OSSF DESIGN DRAWING
FOR CONVENTIONAL OSSF'S ONLY**

Applicant _____ Application Number _____

Address _____ City: _____ Zip _____

Number of bedrooms _____ Number of occupants _____ Daily flow _____

SYSTEM TYPE

4" PVC/Gravel 8" Gravel-less Leaching Chamber Other

Number of tanks _____ Capacity _____

DRAINFIELD

Length _____ Width _____

Depth _____

DIAGRAM OF SYSTEM

Include distance to property line, wells, creeks, structures, or other topographical feature of importance. Indicate compass (North). (To be completed by the installer or application will be rejected)

Installer _____ Registration Number _____

**OSSF LANDSCAPING PLAN
Terms and Conditions**

I. ACCEPTANCE

1. This landscape plan is offered for acceptance subject to the following terms and conditions unless specifically agreed to otherwise in writing Section V of this document.
2. This landscape plan is limited to the equipment, labor and service specifically described and none other is intended or implied.

II. INSTALLATION

1. Homeowner agrees to allow contractor access to property with any and all equipment and material necessary to complete the installation of an on-site system.
2. Homeowner agrees that the possibility of ground damage may occur from the heavy equipment and material being moved on-site and/or that wet ground conditions may create excessive ground damage during the installation process.
3. Homeowner agrees that during the course of the installation extra soil will be left over due to the tank displacement.
4. Homeowner agrees that existing ground cover (grass) may be permanently displaced during the course of the on-site installation.
5. Homeowner agrees that the possibility of vegetative (tree, shrub) loss may occur as a result of the on-site installation.
6. Homeowner agrees that there is a possibility that some ground settling may occur in the disturbed soil area after the contractor has completed the installation and left the premises.
7. Homeowner agrees to re-seed or sod areas of disturbed soil where existing ground cover was present prior to the on-site installation.

III. CONTRACTOR RESPONSIBILITY

1. Contractor agrees that all work shall be completed in a workman like manor during the standard OSSF practices.
2. Contractor agrees to make a reasonable attempt to minimize ground damage during the course of the on-site installation.
3. Contractor agrees to backfill with class 1b, II, or III soil around all tanks and sewer pipe placed into the ground to six (6) inches above grade level to allow for setting.
4. Contractor agrees to spread excess soil to adjacent area of the installation site unless otherwise directed by the homeowner.

IV. HOMEOWNER RESPONSIBILITY

1. Homeowner agrees to re-grade soil in areas where soil setting has occurred after OSSF is permitted.
2. Homeowner agrees to maintain areas disturbed by OSSF installation with seed, soil or other vegetation.

V. ADDITIONS/EXCLUSIONS (State Section and number of exclusion above)

The following terms and conditions that shall be included or excluded from this agreement:

Installer's Signature

Homeowner's Signature

Date

Date

AFFIDAVIT TO THE PUBLIC

THE COUNTY OF SAN JACINTO
STATE OF TEXAS

AFFIDAVIT

According to Texas Commission on Environmental Quality Rules for On-Site Sewage (OSSFs) Facilities, this document is filed in the Deed Records of San Jacinto County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (commission) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), §5.012 and §5.013, gives the commission primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The commission, under the authority of the TWC and the Texas Health and Safety Code, requires owners to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the commission requires a recorded affidavit. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This recorded affidavit is not a representation or warranty by the commission of the suitability of this OSSF, nor does it constitute any guarantee by the commission that the appropriate OSSF was installed.

II

An OSSF requiring a maintenance contract, according to 30 Texas Administrative Code §285.91(12) will be installed on the property described as: (insert legal description and physical address)

The property is owned by: (insert owner's full name)

This OSSF shall be covered by a continuous service policy for the first two years. After the initial two-year service policy, the owner of an aerobic treatment system for a single family residence shall either obtain a maintenance contract within 30 days or maintain the system personally.

Upon sale or transfer of the above-described property, the permit for the OSSF shall be transferred to the buyer or new owner. A copy of the planning materials for the OSSF may be obtained from San Jacinto County, Texas.

WITNESS BY HAND(S) ON THIS _____ DAY OF _____,

(Owner(s) signature(s))

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS _____ DAY OF _____ BY _____

SEAL

Notary Public, State of Texas

Notary's Printed Name

My Commission Expires