# NOTICE

### **Effective Immediately**

## The San Jacinto County Clerk and Staff <u>will not</u> conduct property or judicial record searches that are not authorized by statute

We will retrieve records from specific information provided (i.e. case number, document number, page number(s). We will provide copies by written request with payment.

Criminal/Civil/Probate searches will <u>only</u> be performed if requestor supplies an existing cause number. If there is no identifying information on file to match the request, we cannot certify our findings.

#### The record search authorized by statute is Federal Tax Liens:

#### TX Property Code 14.0004(d)

Attorney General Opinion WW-607 (1959) the summary of which states the following:

### "The County Clerk has no duty to search records under his control and guarantee the correctness thereof"

The Error & Omissions Insurance of the County Clerk only covers actions of the County Clerk and his/her staff, which are statutorily required duties. Therefore, it is in the best interest of the county as well as the clerk individually, to refrain from performing any action (including records searches) which is not legally required.

For your convenience, we offer public computers in the office during business hours.

#### Mon-Thurs 8am-5pm and Fri 8am-4pm

\*Please note that the computer room shuts down automatically 15 minutes prior to office closing.

Property records are available online at <u>www.texaslandrecords.com</u>

Judicial records are also available online at <u>www.co.san-jacinto.tx.us</u>

#### For background checks, please contact Texas Department of Public Safety

Dawn Wright, San Jacinto County Clerk